

Pre AGM Items

1. Picture taken prior to AGM with Jenny McDonald from Gambo to present donation. McDonald family do an annual fundraiser for Camp Delight and Rod thanked the family on behalf of Candlelighters and Camp Delight

AGM Minutes

2. Call To Order @ 2:11 PM

1. Role Call

President	Rod Legge	Director 1	Sara Martin
Vice President	Travis Martin	Director 2	Christine Whalen
Secretary	Guy Courage	Western Director	Kirk Wiseman
Treasurer	Lori Pike	Labrador Director	Cathy Stickley
Communications Director	vacant	Central Director	vacant
Co Camp Director	Sara Martin	Co Camp Director	Luke MacMillan
Provincial Coordinator	Amanda Kinsman		
Regrets: Kirk, Cathy			
Other Members: Jenny McDonald, Bryan Walsh, Jeremy Pye, Sabrina Alani, Shelly Byrne, Don Byrne			

Conference bridge was opened and no one signed on so we signed off at 2:44 PM

3. Welcome and Introductions

4. Adoption of Agenda

- a. (Rod moved, Lori seconded, carried)

5. Minutes from 2014 AGM

- a. Any questions or comments
- b. Nothing raised

6. Annual Reports / Updates

- President's Report – Rod
 - Rod's final report since 2003
 - Rod talked about the progress made by the Candlelighters over the years.
 - Talked about the Strategic Plan and we will continue to work that moving forward.
 - Renewed focus on Coffee Breaks and Awareness.
 - Volunteer Function was held.
 - Community Christmas Program
- Revenue Development / Special Events - Travis
 - Travis provided update on the group and the work completed over the past year.
 - He highlighted the numerous fundraising events that was held on behalf of Candlelighters in past year.
 - We also started attending other organization functions (ie Rotary) to promote Candlelighters. We also participated in Meal Program at RMHNL and Janeway Telethon.
 - He also touched on some of the events that we will be working in the upcoming year.
- Governance Report – Guy
 - Guy reviewed all changes to the Governance document, specific to By Laws
 - Copies were presented to all attendees.
 - (Guy moved, Shelley seconded, carried)

Even Year Elections (ie 2012, 2014)	Odd Year Elections (ie 2013, 2015)
Vice President	President
Treasurer	Secretary
Director 1	Communications Director
Central Director	Director 2
Labrador Director	Western Director

- Membership/ Family Support – Christine
 - Christine provided update on the work ongoing within this area.
 - Membership initiative will be a priority moving forward.
 - Camp Delight Alumni – Guy
 - Guy provided update on this initiative and will continue to try to grow through Focus Group
 - Awareness – Guy
 - Guy showed folks our contact card and talked about all the social media routes we are using to try and stay connected with families.
 - Facebook is working well for us.
- Finance Report – Lori
 - Lori gave financial update and spoke to various revenue and expenditures.
 - She spoke to the various areas of support
- Provincial Coordinator Report – Amanda
 - Amanda provided an update on the work she has been involved with during the past year.
 - Amanda talked about NIR and renewed focus to promote this event. Sabrina will taking lead and Jeremy will be event ambassador. We are busy trying to target a key sponsor for this event.

7. Election of Officers

- President (2 year term)
 - i. Nomination(s)
 - 1. Guy nominates Lori Pike, Shelly seconded – Lori accept
 - ii. Accepted and elected by Acclimation
- We should do Treasurer next due to vacancy (1 year)
 - i. Nomination(s)
 - 1. Lori nominates Travis Martin, Rod seconded – Travis accept
 - ii. Accepted and elected by Acclimation
- Then should do Vice President due to vacancy (1 year)
 - i. Nomination(s)
 - 1. Travis nominates Guy Courage, Don seconded – Guy accept
 - ii. Accepted and elected by Acclimation
- Secretary (2 year term)
 - i. Nomination(s)
 - 1. Rod nominates Christine Whelan – Christine declined
 - 2. Guy nominates Bryan Walsh, Christine seconded – Bryan accepted
 - ii. Accepted and elected by Acclimation
- Communications Director (2 year term)
 - i. Nomination(s)
 - 1. Rod nominates Don Byrne, Guy – Don declined
 - ii. No nominations so will have to be filled moving forward.
- Director 2 (2 year term)
 - i. Nomination(s)
 - 1. Rod nominates Christine Whalen, Lori seconded, Christine accepted
 - ii. Accepted and elected by Acclimation
- Western Director (2 year term)
 - i. Nomination(s) - no nominations
 - ii. No nominations so will have to be filled moving forward.
- Central Director – (vacant 1 year)
 - i. Nomination(s) - no nominations
 - ii. No nominations so will have to be filled moving forward.

8. Thank You to Rod

- a. Although he is staying on as Past President, we would be remiss not to Thank Rod for his years of service and everything he has done in support of Candlelighter Families and our children.

9. Follow up

- a. **Transition meetings (president, Treasurer, secretary,)**
- b. **Executive Meeting**

10. Meeting Adjourned at 3:25 PM

Need copies of all reports to include with minutes