

## AGM Minutes

1. Call To Order
2. Role Call

<b>President</b>	Guy Courage	<b>Director 1</b>	Noah Zambilowicz
<b>Vice President</b>	Travis Martin	<b>Director 2</b>	Christine Whalen
<b>Secretary</b>	Bryan Walsh	<b>Western Director</b>	Michael Barry
<b>Treasurer</b>	Lori Pike	<b>Labrador Director</b>	Debbie Clarke
<b>Communications Director</b>	Sara Martin	<b>Central Director</b>	Dean Stairs
<b>Past President</b>	(Lori Pike)	<b>Provincial Coordinator</b>	Vacant (Maternity)
<b>Co Camp Director</b>	Vacant	<b>Co Camp Director</b>	Luke MacMillan
<b>Regrets:</b>			

3. Adoption of Agenda

- a. Lori - motioned to adopt – All agreed

4. Adoption of Minutes from last year's AGM (2016)

- a. Travis - motioned to adopt – All agreed

5. Annual Reports / Updates

- President's Report (Guy)

- A successful year
- 35<sup>th</sup> Anniversary for Candlelighters
- 30<sup>th</sup> Anniversary for Camp Delight
- Looking at various promotional ideas for Anniversaries and associated events
- Volunteers continue to be a challenge
- Highlights from the last year presented (see associated materials)
- Awareness initiatives discussed (see associated materials)
- Appreciation plaques will be coordinated/scheduled for presentations in the coming weeks
- In-house changes made within the last year
  - Newsletter service (online), 450+ on distribution list
  - Time reporting tool
  - Refreshed website and email service planned for the next year
- Moving forward
  - Challenges with initial effort towards Alumni Group
  - Volunteers and volunteer appreciation initiatives
  - Difficulties in looking to expand the organization so the Board has decided to continue moving forward with a focus on our existing events and activities in an effort to keep them successful and worthwhile

- Financial Report

- Original break-even budget had been planned
- Some extra revenue experienced
- Surplus realized (2016/2017)
- NOD and NIR were highly successful
- Some one-time events provided towards the surplus

- Deficit planned for this coming year
- Governance Updates - By Law Revisions
  - Call for updates was issued prior to AGM
  - No responses for changes received
  - One small typo was noted and addressed (fixed)
  - One amendment to section J1 for by-law amendment requirements
  - By-law changes required 14 days prior to AGM (Board and general public)
    - Update motioned by Guy and carried forward

## 6. Election of Officers

- President
  - Bryan Walsh nominated Guy Courage for President
  - Guy accepted
  - Seconded by Noah Zanbilowicz
  - Acclamation
- Secretary
  - Guy Courage nominated Bryan Walsh for Secretary
  - Bryan accepted
  - Lori Pike seconded
  - Acclamation
- Communications Director
  - Lori Pike nominated Sara Martin
  - Sara accepted
  - Guy Courage seconded
  - Acclamation
- Director 2
  - Christine Whalen has expressed interest (email received)
  - Travis Martin nominated Christine Whalen
  - Guy Courage seconded
  - Acclamation (Christine to be notified)
- Western Director
  - Guy Courage nominated Michael Barry
  - Michael accepted
  - Travis Martin seconded
  - Acclamation

**Note: If anyone leaves another position to take up one of the above their position will also need to be filled but only for 1 year term.**

## 7. Closing Remarks

- a. President provided a Thank You message to Board

## 8. Meeting adjourned (2:40 PM)

Even Year Elections (ie 2014, 2016)	Odd Year Elections (ie 2015, 2017)
Vice President	President
Treasurer	Secretary
Director 1 - Sara	Communications Director
Central Director	Director 2 - Christine
Labrador Director	Western Director